Another update on PPE ordering from DOA Kranz. You can now order on your IPAD.

According to his email they have increased the allotment allowed. I'm sure this could change. I would order as much as you can in case they lower it down the road. Even if you don't think you will need it.

The tricky part is figuring out the gloves. Summer versus Winter.

Rob Kolb SMART-TD SAFETY COORDINATOR CHICAGO DIVISION 847-989-6299

100% rules compliance Stop and Think before you act Be your Brother and Sister's Keeper Report and Protect all physical plant hazards

From: Kranz, Michael L <Michael.Kranz@BNSF.com> Sent: Tuesday, September 21, 2021 9:40 AM Subject: RE: Grainger PPE Ordering Program Rollout

All – just an update that the PPE is able to be ordered on BNSF TYE iPads. You can connect to BNSF through Wi-Fi at the terminal or via personal hotspot/home Wi-Fi and navigate to the home page to follow the attached instructions. Winter Spikes are now also on the site.

If the employee has logged into a BNSF computer on the BNSF network and issues persist, please call Grainger Customer Support at (844) 820-6290 for any technical or order-related questions. If Grainger informs the employee that they are not in their system, please have the employee email the Director of Administration, Mike Kranz <u>Michael.Kranz@BNSF.com</u> (ask them to include their name and employee ID). I will work with Sourcing and Grainger to correct the situation.

Thanks,

Mike Kranz | BNSF Railway | Director of Administration Chicago Division | ⊠ Michael.Kranz@BNSF.com | 2773-579-5102 | (417-761-9182 | ⊒ 773-579-5025 |

CONFIDENTIALITY NOTICE: This is an e-mail transmission and the information is privileged and/or confidential. It is intended only for the use of the individual or entity to which it is addressed. If you have received this communication in error, please notify the sender at the reply e-mail address and delete it from your system without copying or forwarding it. If you are not the intended recipient, you

are hereby notified that any retention, distribution, or dissemination of this information is strictly prohibited. Thank you.

From: Kranz, Michael L Sent: Tuesday, September 21, 2021 7:13 AM

Subject: Grainger PPE Ordering Program Rollout

All,

Many of you have heard that this week (9/22) Chicago Division is cutting over to the new PPE ordering system. Please see the attached for the best info on how to access the ordering system (use Chrome). Currently there is no timeline for the PPE machines to go away but know at some point they will or items may not be stocked as frequently. There are several phases to the rollout and Phase 1 is primarily vests, glasses, gloves and winter spikes. Please encourage your members to look at the Winter Boot Program and move toward pull on over shoes or PAC boots for winter (<u>https://bnsfweb.bnsf.com/bnsf.was6/ofaBoots/OfaBootsController</u>. Batteries and other items will be a part of a future phase. Stock available at on duty points will be limited – employees will be responsible for having their needed PPE as a part of SGN 176 – TYE Ready to Work Expectations.

## NOTE AS OF 08/25/2021:

BNSF Employees have an allotment of 52 pairs of gloves, 15 glasses, 4 vests, and 3 pairs of winter spikes per year. You can order 6-month supply at one time.

Here are the links to the Training Materials and a pdf of another training guide...

- Training material (Quick Reference Guide)
- Training video

• Employees should NOT create accounts with Grainger. This will block their PPE Program usage.

• Employees will not have access until their respective Division roll out date.

• Employees must login to the BNSF Employee Portal (employee.bnsf.com) and click the link on the Safety page to access the PPE Program – be sure to use Chrome.

Please reach to me or a supervisor with any questions.

Thanks,

Mike Kranz | BNSF Railway | Director of Administration Chicago Division | ⊠ <u>Michael.Kranz@BNSF.com</u> | **2** 773-579-5102 | ( 417-761-9182 | ⊒ 773-579-5025 |