

New Grainger PPE Online Ordering Site and Process

"How to Order" Quick Reference Guide

Follow the steps (from left to right) below:

1)

1 - Log onto the employee portal

2)

2 - Click on the Safety tab

3)

3 - Then find the "Products & Equipment" section

4)

4 - Select the "Grainger PPE Ordering Site" link under the "Products & Equipment" header

5)

You will be taken directly to the Grainger PPE ordering site that is customized for you!

6)

To begin the ordering process, select "Shop Now"

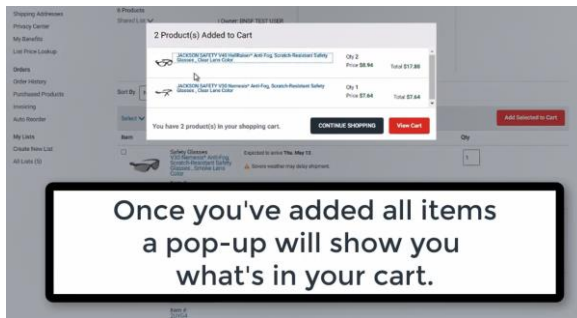
7)

Click on the item you want to order

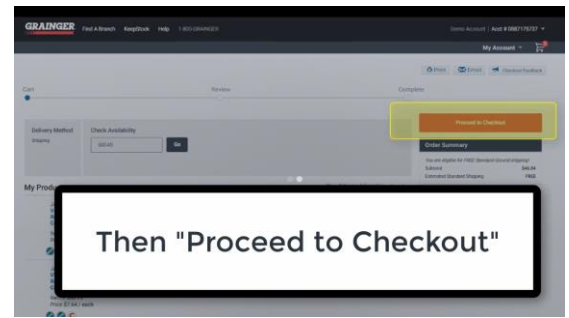
8)

Info about that item will appear
- Enter quantity
- Then add to your cart

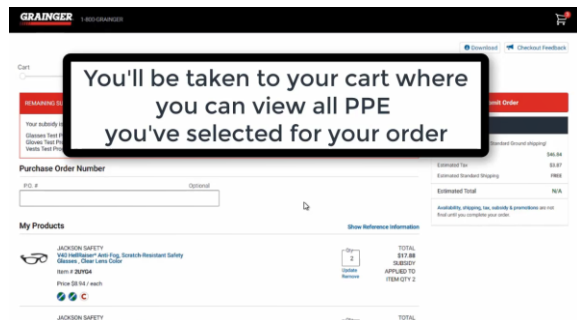
9)



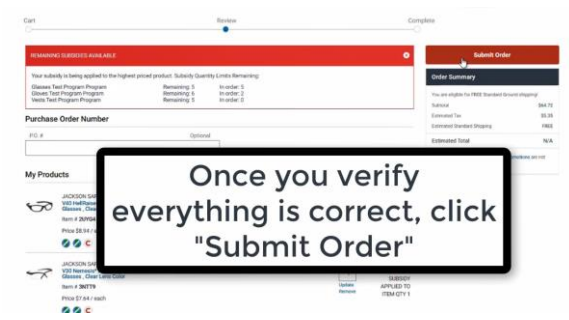
10)



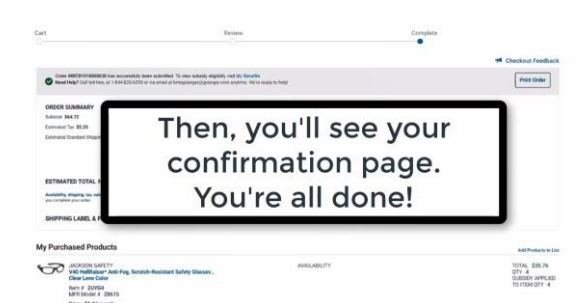
11)



12)



13)



**HAVE ISSUES OR QUESTIONS?
PLEASE CONTACT
GRAINGER CUSTOMER SERVICE
AT (844) 820-6290**